

ITEM 8.1	COMMUNITY COMMITTEE FRAMEWORK
REPORTING MANAGER	BUSINESS PERFORMANCE EXECUTIVE CUSTOMER & CORPORATE
TRIM FILE REF	2017/438685
ATTACHMENTS	1 Draft Policy - Appointment of Community and Stakeholder Representatives on Committees (Included In Attachments Booklet) 2 Strategic Reference Group Terms of Reference and Charters (Included In Attachments Booklet) 3 Terms of Reference - Mona Vale Performance Space Advisory Committee (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To adopt Council's Community Committee Framework as an integral part of the overall Community Engagement Framework. To establish Strategic Reference Groups and Council Committees as detailed in the report. To exhibit the Policy for Appointing Community and Stakeholder Representatives to Council Committees.

SUMMARY

Northern Beaches Council recognises that community engagement and participation processes are a vital part of local democracy. Effective engagement is good business practice and critical to good governance.

Northern Beaches Council adopted a Community Engagement Policy and Matrix in February 2017. The Community Engagement Framework consists of a range of targeted approaches for consistent and effective communication, involving and collaborating via Strategic Reference Groups, Agencies, Key Stakeholders, Groups and the broader community.

In summary the framework outlines the various types of committees and groups and how these form part of our broader engagement approach and includes:

- Strategic Reference Groups aligned to the Community Strategic Plan (CSP) Goals
- A range of Council Committees (Statutory, Joint Stakeholder and Association Memberships)
- Project Advisory and /or Working Groups supporting endorsed council projects
- Engaging community groups and the broader community.

A Policy for Appointing Community and Stakeholder Members to Committees (Attachment 1) is attached for Public Exhibition.

This report also includes Terms of References and Charters for the recommended 6 Strategic Reference Groups (SRGs) and Mona Vale Performance Space Advisory Committee for endorsement (Attachments 2 and 3)

RECOMMENDATION OF GENERAL MANAGER CUSTOMER & CORPORATE

That Council:

- A. Adopt the proposed Community Committee Framework detailed in this report. Following adoption of this framework all previous committees will conclude and Council acknowledges and thanks all previous members for their contribution.
- B. Place the draft Policy for Appointment of Community and Stakeholder Representatives on Committees (Attachment 1) on public exhibition inviting submissions. Report back following close of the public exhibition period.
- C. Establish six (6) Strategic Reference Groups (SRGs) aligned to the Community Strategic Plan Goals and adopt the Terms of Reference and Charters (Attachment 2).
- D. Adopt the Terms of Reference (ToR) and Charter for the new Mona Vale Performance Space Advisory Committee (Attachment 3).
- E. Approve additional total funding of \$30,000 required to support the proposed Councillor Ward based engagement activities. This additional expenditure will lead to a reduction in Councils' budgeted surplus.
- F. Adopt the following SRGs, Committees and Memberships, including the number of Council representatives on each committee, and determine council representation.

SRGs	Representation
1. Environment	Mayor plus 3 Councillors
2. Places for People	Mayor plus 3 Councillors
3. Community and Belonging	Mayor plus 3 Councillors
4. Economic and Smart Communities	Mayor plus 3 Councillors
5. Transport & Travel	Mayor plus 3 Councillors
6. Participation & Partnerships	Mayor plus 3 Councillors
Statutory Committees	Representation
Conduct Review Committee	Panel of Independent Members
Audit Risk & Improvement Committee	3 Councillors
Traffic Committee	Mayor or delegate
Council Joint Stakeholder Committees	Representation
Ingleside Community Reference Group	2 Councillors
NB Flood Management Committee (New)	Mayor and 2 Clrs
Mona Vale Performance Space Advisory Committee (New)	Mayor and 2 Cllrs
NB Hospital Precinct Structure Plan Consultation Committee (New)	Mayor and 3 Cllrs
NB Stakeholder Safety Advisory Committee (New)	5 Cllrs (Up to 1 per ward)
CEO Performance Review Panel (New)	Mayor, D/Mayor, 2 Cllrs (inc CEO nomination)

External Joint Stakeholder Committees	Representation
Currawong State Park Advisory Committee	Mayor (or delegate)
Manly Dam State Park Advisory Committee (New)	Mayor (or delegate)
Narrabeen Lagoon State Park Advisory Committee	Mayor (or delegate)
RFS Bush Fire Management Committee	1 Councillor
ClubGRANTS Committee (New)	5 Cllrs (Up to 1 per ward)
NB Indoor Sports Centre Board	CEO delegate
PCYC Advisory Committee (New)	Mayor (or delegate)
Memberships	Representation
NSW Metro Public Libraries	1 Councillor
Sydney Coastal Council Group	2 Councillors
Shorelink Library Network	1 Councillor (until July 2018)

REPORT

BACKGROUND

Community Engagement Framework Overview

The Northern Beaches Council is committed to maintaining a high level of community engagement to ensure that residents and key stakeholders have many opportunities to be involved in the decision making process. The former councils were committed to community engagement and each had its own policies based on similar principles.

Previous research has confirmed that community engagement is a key driver of overall satisfaction with Council and is a vital aspect of the decision making process.

The new Community Engagement Policy and Framework were adopted in February 2017. The development of a combined approach to community engagement was a key step in creating a new Council and built on the strengths of the approaches from the former Councils.

The Engagement framework is based on International Association of Public Participation (IAP2) principles and provides a structured approach to engagement planning. It acknowledges the complexity of engaging and its critical role in project planning. The framework offers a flexible approach appropriate to the scale and level of impact.

A range of engagement levels can occur throughout the project life cycle and tailored approaches are designed to each phase and project objectives. The Matrix offers advice and guidance to the type of tools and techniques that can be applied at each of these stages.

Figure 1: Range of Techniques and Tools (Extract from Community Engagement Matrix)

INFORM	CONSULT	INVOLVE
Written Correspondence, mail out or letter box drop	Online and written feedback / submissions	Meetings with key Stakeholders/ Users
Notice / Advert in Local Paper	On site information session	Meeting with target community groups eg residents groups, youth, businesses CALD etc
Displays (customer service, libraries)	Information sessions/briefings	Focus Group Session
Social Media	Paper or online survey	Community workshop, forum, world cafe
Bulk Email - Community Register	Hotline/ phone in	Community meeting, public hearing
Project Email Update – feedback, close loop	Telephone Survey	Online discussion forum (Your Say)
Web site – YS Page and updates		Site Tour
On Site Sign / Display		COLLABORATE
Banners / Posters		Strategic Reference Groups (SRG)
Fact sheet, brochure, flyer		Project working / advisory group
Media Release		Joint Stakeholder Committees
Personal Telephone Contact		Deliberative Polling
In Person Meeting		Citizen Juries
		Community Summit (TOTT)

Note: these are not the only tools that can be used.

Interim Committee Approach during Administration

Following the proclamation on 12 May 2016 of the Northern Beaches Council, a report was adopted by the Administrator on 19 May 2016 thanking all previous Council advisory committee members and representatives for their past commitment and involvement with the Council and community.

In June and July 2016 Council reviewed the objectives of these previous committees including the numerous community engagement methods which have functioned across the three former Council areas. A structure for the methods of engagement was developed to provide opportunity and responsibility for engaging the community throughout the interim Council Administration period.

The proposed committee approach was supported by the Implementation Advisory Group (IAG) at the meeting on 14 and 27 July 2016, and feedback was received from the Local Representation Committees (LRCs) on 20 July and 3 August 2016.

In August 2016, Council adopted an interim approach that provided a sound foundation during the Administration period. This was later followed by a new Community Engagement Policy and Framework that was adopted in February 2017.

COMMITTEE FRAMEWORK REVIEW AND RECOMMENDED APPROACH

Following the appointment of an elected Council, staff undertook a review of the interim Community Committee Framework as a key part of our overall Community Engagement Framework.

We have taken learnings from this along with discussions with the former IAG. We also reflected on the feedback received during the development of the Engagement Policy and Framework in 2016 along with the survey results from the SRGs during the interim council period. Key steps in the review included:

- An audit and verification of committees that are required
- Review learnings of the interim committee framework including SRG survey results
- Agree definitions and terminology to ensure consistent approach
- Develop a draft framework for discussion with the new Councillors.

The Community Engagement Matrix (Fig 1) includes a range of collaborative and deliberative approaches ie. Strategic Reference Groups, Project Advisory Groups and Joint Stakeholder Committees etc.

We have now further refined this approach with the new Council as detailed in this report.

The proposed Community Committee Framework consists of the following categories as summarised in table 1 below:

Table 1: Community Committee Framework and Categories

Category	Summary Definition and Principles
Strategic Reference Groups (SRGs)	6 Groups with a Strategic Focus aligned to CSP Goals. Mayor + 3 Councillors, 12 stakeholder / community members, 4 (+2) meetings pa. Supported by Staff.
Statutory Committees	Organised and run by Council. May have joint ToR. Supported by Staff. Members may include Mayor, councillors, staff or community members. eg ARIC, Code of Conduct, Traffic, etc
Joint Stakeholder Committees (External)	Set up and run by Agency. ToR determined by Agency or jointly. Members may include Mayor, councillors, staff or community members as per ToR. eg. State Parks, RFS, ClubGrants, PCYC etc
Joint Stakeholder Committees (Council)	Set up and run by Council with other Agencies as members. ToR determined by Council. Supported by Staff. Members will include Mayor / councillors and community members. Eg. Ingleside Precinct Reference Group, Flood Management Committee, Safety Committee, Planning Panels, etc
Memberships	External Associations that offer membership to Council. Members may include Mayor, councillors or staff as per ToR. eg Sydney Coastal Council, Metro Libraries Assoc etc
Project Working / Advisory Groups	Project based advisory groups aligned to approved projects for the term of the engagement process. Implemented as required as part of the engagement approach for projects. Supported by staff. Community and stakeholder members only.
Community Groups	Self-appointed and managed. Includes Resident groups, sports groups, environment groups (200+) etc. Invited to be included in all project engagement activities.

The nature of each aspect of the committee framework is outlined in detail below:

1. Strategic Reference Groups

Council recommends that six (6) Strategic Reference Groups are established aligned to the Community Strategic Plan (CSP) Goals as detailed in Table 2. As per the interim approach, the new SRGs replace the role of the previous formal special interest / purpose advisory committees across the former Council areas.

These groups have a strategic advisory role and membership includes up to four Councillors, including the Mayor, and twelve (12) other members from the community (ie businesses, associations, groups and individuals). Each SRG membership is outlined in the respective Charter (Attachment 3).

Terms of Reference for the SRG will guide the meetings which will be chaired by the Mayor or Councillors. It is proposed that they meet 4 times per annum with the option to request 2 additional meetings as required.

The SRGs will be appointed through a process of Expression of Interest (EOI) to be advertised on line and via the media. The EOI process will commence in early December and nominations will close early February 2018. This will facilitate the first meetings for early March.

A number of minor changes have been made to the SRGs and their alignment to the CSP Goals as follows:

- There is one combined Environment SRG as the goals between the 2 outcome areas overlap. This SRG is complemented by a number of other Stakeholder Committees addressing these areas in the CSP ie Flood Committee, RSF Bush Fire Committee etc.
- The Good Governance Outcome Pillar topics are addressed by the Statutory committee - Audit, Risk and Improvement Committee (ARIC – see table 3)

- Moving the Digital Connectivity Goal 18 to SRG 4 – Economic & Smart Communities from Transport Infrastructure & Connectivity
- Combining Built and Cultural Heritage within SRG 2 - the Places for People.

Table 2: Strategic Reference Group alignment to CSP Outcomes.

Quadruple Bottom Line	CSP Outcomes	Strategic Focus - SRGs aligned to CSP	Example Topics	Councillor representation
Environment	1. Protection of the Environment 2. Environmental Sustainability	1. Environment (Plus Council Committees ie RFS, Flood Committee)	Biodiversity Planning, Environment Strategies, Environmental Education, Environmental Hazards, Corporate Sustainability, Waste Management, etc	Mayor plus 3 Councillors
Social	3. Places for People	2. Places for People	Urban Planning & Design, Affordable Housing, Built & Cultural Heritage, Open space & Recreation, etc	Mayor plus 3 Councillors
	4. Community and Belonging	3. Community and Belonging	Strategic directions including: Art & Culture, Community Services, Target groups (youth, seniors, CALD) etc	Mayor plus 3 Councillors
Economic	5. Vibrant Local Economy	4. Economic and Smart Communities	Economic Dev Strategy, Business Support & Development, Destination Mgt Plans, Smart Cities, etc	Mayor plus 3 Councillors
	6. Transport, Infrastructure & Connectivity	5. Transport & Travel	Transport Strategy, Transport & Urban planning, etc	Mayor plus 3 Councillors
Civic Leadership	7. Good Governance	No SRG - ARIC	Audit, Risk and Improvement Committee ARIC is a Statutory Governance Committee	3 Councillors
	8. Participation and Partnerships	6. Participation & Partnerships	Customer Experience, Community Resilience & Sustainability, Grants, Engagement, Events, Volunteering, Communications etc	Mayor plus 3 Councillors

2. Council Committees and Memberships

The table below details the range of existing and proposed Council Committees. These include:

Statutory Committees, Joint Stakeholder either managed by Council or other Agencies, Council membership to Associations and Planning Panels. Other details are included in Table 1.

Key considerations for this proposed arrangement include:

- Councillors are appointed to Committees or Associations by Council
- Mayor is the primary Council representative on committees and can delegate as required
- Terms of Reference (ToR) are determined by the Agency, Council or jointly
- Number of Councillors is specified in the ToR. Many of the new committees require new or updated ToRs and these will progress over the next few months
- Each Committee can commence or continue as required by the Joint Stakeholder Agency or Council as required.

The proposed Terms of Reference for the new Mona Vale Performance Space Advisory Committee are included in Attachment 3.

Table 3: List of Existing and Proposed Council Committees

CATEGORY and Name of Committee	COUNCILLOR REPRESENTATION
Statutory Committees	
Conduct Review Committee	Independent members
Audit Risk & Improvement Committee	3 Councillors
Traffic Committee	Mayor or delegate
Council Joint Stakeholder Committees	
Ingleside Community Reference Group	2 Councillors
NB Flood Management Committee (New)	Mayor and 2 Cllrs
Mona Vale Performance Space Advisory Committee (New)	Mayor and 2 Cllrs
NB Hospital Precinct Structure Plan Consultation Committee (New)	Mayor and 3 Cllrs
NB Stakeholder Safety Advisory Committee (New)	5 Cllrs (Up to 1 per ward)
CEO Performance Review Panel (New)	Mayor, D/Mayor, 2 Cllrs (inc CEO nomination)
External Joint Stakeholder Committees	
Currawong State Park Advisory Committee	Mayor (or delegate)
Manly Dam State Park Advisory Committee (New)	Mayor (or delegate)
Narrabeen Lagoon State Park Advisory Committee	Mayor (or delegate)
RFS Bush Fire Management Committee	1 Councillor
ClubGRANTS Committee (New)	5 Cllrs (Up to 1 per ward)
NB Indoor Sports Centre Board	CEO delegate
PCYC Advisory Committee (New)	Mayor (or delegate)
Memberships	
NSW Metro Public Libraries	1 Councillor
Sydney Coastal Council Group	2 Councillors
Shorelink Library Network	1 Councillor (until July 2018)
Planning Panels	
NB Independent Assessment Panel (NBIAP)	Independent members
Sydney North Planning Panel	Independent members

3. Project Advisory / Working Groups

The Community Engagement Framework supports the formation of project specific advisory or working groups. This is one of the collaborative engagement methods included in the engagement framework. In summary these project groups:

- Provide an advisory role
- Are optional for high impact projects that are adopted in the Delivery Program, and included as part of the overall project engagement plan
- Include a range of 10-15 community members, groups, businesses, stakeholders etc
- Are approved by the relevant General Manager, managed by the project team and supported by the engagement team as required
- Have ToRs reference that include start and end dates determined by project timeframes
- Can continue or commence immediately as required by the project
- Avoid perceived conflicts as Councillors and Staff are not included as members

- Are complemented by separate briefings and workshops for Councillors as required.

Examples of current project advisory groups include:

- Church Point Aesthetics Advisory Group
- Freshwater Open Space Masterplan Working Group
- Long Reef Surf Club Renewal Working Group
- Mona Vale Surf Club Renewal Working Group
- Pittwater Rd Heritage Review Working Group.

Other project groups in planning include:

- Palm Beach Walkway Aesthetics Advisory Group
- Public Art Trail Advisory Group
- Creative Art Space Advisory Group
- Various Community Project Groups for Flood Studies.

4. Community Groups and Associations

Representation and engagement from community groups and associations is an important role in the engagement framework. Council supports common interest groups to form self-determined, self-managed community groups or associations.

These groups can register their interest with Council and continue to play a role in decision making by providing information, community advice and by participating in community engagement activities. These include drop in sessions, site stalls, focus groups, workshops, surveys and other activities.

Other ways such groups can liaise with Council include:

- Raising operational service issues with Council via Customer Request (online) or by telephone. Such requests will be registered and dealt with by the business units
- As local elected representatives Councillors can be invited to attend community group meetings
- Escalated strategic issues can be forwarded to Council for consideration
- On occasion the relevant General Manager may approve staff attendance at meetings for specific topics
- Community groups can continue to be involved via email updates, Council meetings, project engagement, online information on <http://yoursay.northernbeaches.nsw.gov.au> or apply for roles on Strategic Reference Groups, Committees and Project Groups via EOI.

All community groups and associations are encouraged to register with the Community Engagement team for ongoing information about all engagement projects across the Northern Beaches.

Table 4 below summarises the range of community groups across each of the wards and region as a whole. (Note these groups are currently those self-registered on the Community Engagement Register Database ie CER).

Table 4	Pittwater	Narrabeen	Curl Curl	Frenchs Forest	Manly	Regional
Resident Assoc	21	5	3	1	5	0
Issue/Environment	16	3	7	0	7	10
Surf Club	3	6	3	0	2	3
Cultural	4	1	1	0	4	21
Economic	3	1	1	1	2	3
Social	6	2	14	7	9	37
Other	1	2	1	1	2	36
Total CER Groups	54	20	30	10	33	110

Council provides equitable support to all community groups whether a local residents group, environment group, sporting group or other special interest group (Table 5 includes examples).

- **Table 5: Some examples of Stakeholder and Community groups across the region include:**

• Environment Groups	• Historical Groups	• Manly Warringah Sporting Union
• Community Gardens	• Language Groups	• Sporting groups
• Support Groups	• Church Groups	• Volunteer Groups
• NB Surf Life Saving Clubs	• Companion Animals	• Chambers of Commerce
• Animal welfare groups	• Rotary and Probus Groups	• Lions Clubs
Resident Associations and locality based groups (examples from across the region are detailed below)		
<u>Pittwater based resident and locality Groups:</u> eg The Friends of the Bible Garden Memorial Inc, Avalon Beach Historical Society, Avalon Preservation Trust, Bayview - Church Point Residents Association Inc, Bayview Heights Estate Owners Group, Bayview - Ingleside Residents Association Inc, Bilgola Preservation Society, Careel Bay Residents Association, Clareville & Bilgola Plateau Residents Association, Coasters Retreat Association, Coastal Retreat Historical Society, Elanora Heights Residents Association, Friends of Bungan, Friends of Pittwater, Garigal Deep Creek Residents Association, Horseshoe Cove Association, Mackeral Beach Association Inc, Mona Vale Residents Association Inc, Newport Residents Association Inc, Palm Beach & Whale Beach Association Inc Scotland Island Residents Association (SIRA), Warriewood Valley Rezoning Association Inc, Warriewood Residents Association Inc, West Pittwater Community Association, Wilga Wilson Residents Association, Wirreanda Valley Land Owners Incorporated.	<u>Manly based resident and Locality Groups:</u> eg Little Manly, Ocean Beach, Fairlight, Clontarf, Fairy Bower, Ivanhoe Park, North Harbour, Balgowlah Heights, Seaforth North, The Corso, Seaforth	<u>Warringah based resident and locality groups:</u> eg Terrey Hills Progress Association, Friends of Freshwater, Friends of Curl Curl, Curl Curl Sports Centre Group, Curl Curl Youth Group, Dee Why and Curl Curl Lagoon Group, Forestville RSL War Memorial Playing Fields Group, Harbord Literary Institute Group, John Fisher Park Group, Stony Range Group, Friends of Manly Dam, Collaroy Plateau Progress Association, Cottage Point Community Association, Duffs Forest Residents Association, Belrose Rural Community Association, Brookvale Valley Community Group, Killarney Heights Progress Association, Oxford Falls Progress Association.

FORMER COMMUNITY CENTRE COMMITTEES (SECTION 355)

Section 355 committees were previously established to manage community centre facilities on behalf of Council and had delegated financial decision making to allocate bookings, take payments and manage facilities and maintenance. This practice was common in previous decades and is still operating in regional and remote council areas.

Manly and Warringah Councils had no Section 355 Committees for at least the last nine years, following reviews from these former councils.

Former Pittwater Council area had one remaining Section 355 Management Committee operating since amalgamation ie Elanora Heights Community Centre Management Committee.

Recent reviews of asset management approaches have recommended a more strategic, coordinated and centrally funded approach to managing Community Centres, for the following reasons:

- Changes to WHS legislation in 2012 have increased facility management responsibilities
- In 2016 the Office of Local Government issued a notice concerning lack of suitable governance controls on S355 committees
- Council Community Centres can be better managed and maintained by the Council Community Centres team to:
 - Reflect the interests of all community groups, hirers and users so that allocation of use and fees are equitable, advertised and allocated.
 - The ongoing maintenance and upgrades of facilities is budgeted and delivered by our Commercial Property team

This also frees up community members to focus their volunteering efforts on better outcomes for their local community than on managing the community centre itself.

It is recommended that the remaining former S355 committee, Elanora Heights Community Centre Committee, is acknowledged and thanked for its contribution. The former committee is welcome to continue as a community group.

On the same basis, other former community committees including precinct groups, can and have continued to run as community groups.

WARD AND LOCAL COUNCILLOR ENGAGEMENT

Council acknowledges the variety of engagement approaches in the former council areas. To provide a consistent approach the following will assist in determining how different types of community requests can be addressed.

Operational:

We encourage individuals and community groups to deal directly with Council for operational issues. Operational requests can be submitted online via the website or by phone. This allows the request to be recorded and tracked to completion.

Strategic:

As in any political role, Councillors are likely to be the key community contact for strategic issues and lobbying at a local level. Councillors are in the position to adopt and shape the strategic direction of council during their term and consequently the priority projects in the Delivery Program.

Projects:

All projects adopted in the Delivery Program will be scoped and follow the adopted Community Engagement Framework. This determines the level, impact and approach to engagement. The broader community are invited to participate in a range of ways appropriate to the project. This applies to the local residents, businesses, community groups, associations etc.

Councillor Ward Catch-Ups

To facilitate Councillor liaison with the community as a whole, the following support is proposed in each ward:

- Council staff will organise up to 3 ward-based Councillor catch-ups per annum in each ward.
- Councillors to request activity and proposed date with at least 3 weeks' notice.
- It is not recommended to host these ward catch-ups during School Holidays.
- Staff will arrange the local ward venue and advertisements
- Staff will be present to set up and pack up and provide general administrative support to Councillors

Ideally the timing of these Councillor catch ups could coincide with either key project engagement opportunities or other Council events.

An additional total funding of \$30,000 is required to support this activity. This additional expenditure will lead to a reduction in Council's budgeted surplus.

POLICY FOR APPOINTING COMMUNITY AND STAKEHOLDER REPRESENTATIVES TO COMMITTEES

A Policy has been developed to govern how community and stakeholder representatives are appointed to Council Committees (Attachment 1). This report seeks endorsement to commence Public Exhibition of the Policy.

The policy ensures appointment based on merit via an independent panel if required, and is an essential mechanism of the proposed framework. This was a recommendation from the exhibition of the new Council's Community Engagement Policy in 2016.

This Policy replaces all previous related policies from former Councils.

In the interim period, appointments to Committees and SRGs will be done according to the draft Policy prior to its formal adoption.

CONSULTATION

Extensive consultation was conducted in 2016 and 2017 to develop the new Council's Community Engagement Framework. This included discussions and input from a range of key stakeholders, community groups and the general community.

In addition this Committee Framework has been based on, and refined from, the interim approach adopted in August 2016.

A staff project group has been liaising with the various Agencies and Stakeholders to confirm the future approach to Joint committees. This group also included learnings from the interim committee

framework and the previous SRG survey results. Feedback was also collected from the former Implementation Advisory Group (IAG) and newly elected Councillors.

TIMING

The establishment of the Strategic Reference Groups will commence from early December. Expressions of Interest will be invited with nominations closing in early February 2018. The first combined meeting is scheduled for each in March 2018.

The various Council committees will be established over the next few months along with further liaison with the other Agencies involved.

Project Advisory groups will continue to operate consistent with the Community Engagement Framework on a needs basis in line with the project timelines.

FINANCIAL CONSIDERATION

The establishment and management of the Strategic Reference Groups, Project Working Groups and External Stakeholder committees will be managed from within existing budgets.

An additional total funding of \$30,000 is required to support the proposed Councillor Ward Engagement sessions as outlined in the report. This additional expenditure will lead to a reduction in Councils' budgeted surplus.

SOCIAL CONSIDERATION

To support continued involvement and engagement with a broad range of stakeholders, community groups, associations and the broader community.

ENVIRONMENTAL CONSIDERATION

The framework will enable the establishment and function of committees that enhance Council's management of the environment and natural hazards.