

**Terms of Reference for the Pittwater Road Conservation Area (PRCA)
Working Group**

Endorsed May 2017

1. Purpose

The purpose of the Working Group is to assist Council in -

- Understanding the community's view of heritage and the distinctive character of the PRCA: what the community values about the area and what ideas they have for its future.
- Providing a forum to allow the expression of views and opinions from key stakeholders including the residents and businesses of the PRCA and representatives of the Manly community.

We are working with the community to create a vision for this area utilising the technical expertise and local knowledge of the Working Group combined with feedback from the broader community.

2. Background

The Pittwater Road Conservation Area (Manly) is an area of distinctive character which was identified as an area of significance in an Heritage Study of the location in 1986, and was included as an Item of Environmental Heritage in the Manly Local Environmental Plan 1988. The last review of the area was undertaken in 2002 and, in light of recent developments, it has been determined that an updated review is timely.

The purpose of the PCRA review is to ensure that the special character of the area is preserved by identifying, capturing and protecting all places of heritage significance within the Conservation Area.

The study area includes the properties between Eurobin Ave in the north, Bonner Ave, Pine Lane and Whistler St in the east, Raglan St in the south and Kangaroo St and Balgowlah Rd in the west.

3. Composition of the Working Group

Membership of the Working Group will be by self-nomination using an online registration form on the Northern Beaches Your Say project page. **Prospective members must live within the study area.**

A maximum of 10 people will be selected by Council staff according to the following composition:

- 4 local community representatives randomly selected from applicants who register to participate
- 2 representatives from local businesses
- 2 representatives of former precinct/community forums
- 2 people representing architects or heritage professionals

4. Meetings

The Working Group will be established and hold its first meeting on **Wednesday 28 June 2017 5-7pm**. A second meeting will be held on **Wednesday 26 July 5-7pm** and most likely there will be a further meeting in August to progress the work plan.

- Additional meetings may be convened as required.
- A meeting schedule and agendas for each meeting will be made available to all members in advance.
- After the final workshop, the Working Group will be disbanded.
- Meetings will not be open to observers, except with agreement of the Working Group.

5. Outcomes

- A vision for the character of the PRCA
- A revised PRCA boundary map
- Input to DCP controls

6. Communication Protocol

- Communication between Council and the Working Group outside of workshops will be by email wherever possible.
- Notes will be taken at each meeting and will be made available to members of the Working Group and the community on the Your Say project page.
- Project updates will be posted on the Your Say project page.