

Northern Beaches Council Policy Number Beach Parking Permits

1 Purpose of Policy

- This policy relates to the allocation of annual Beach Parking Permits which allow free parking in designated Council operated Pay and Display reserve carparks.
- This policy also provides specific locations where Beach Parking Permits are valid.
- To establish that no parking fees apply at Manly Dam on ANZAC Day (25 April) and Remembrance Day (11 November).

2 Principles

This policy provides Council with a framework for determining the criteria and eligibility in which Beach Parking Permits are issued.

The principles for the allocation and distribution of Beach Parking Permits by Council are to ensure;

- Equitable allocation, consistent with the needs of our ratepayers, residents and community groups.
- The issue and distribution of these permits is transparent and meets auditing as well as probity requirements.
- Applicants who do not meet the eligibility requirements for a free permit can purchase permits in accordance with Council's Fees and Charges schedule.
- Beach Parking Permit owners must comply with the conditions of use as outlined on the reverse side of the permit sticker.

3 Criteria for Eligibility for Allocation of Parking Permits

The criteria used to determine the eligibility for the allocation of Beach Parking Permits is as follows;

3.1 Ratepayers

Two (2) Beach Parking Permits will be issued on the back of the first instalment of the Rates notice to all Northern Beaches ratepayers.

Purchasers of property within Council's Local Government Area (LGA) will be issued with two (2) Beach Parking Permits upon notification of the property transfer from the Office of Land & Property Information.

3.2 Northern Beaches Residents

Residents are entitled to purchase Beach Parking Permits in accordance with the current Fees and Charges schedule. Proof of residence is required.

3.3 Residents outside the Northern Beaches LGA

Residents outside the Northern Beaches LGA are entitled to purchase Beach Parking Permits in accordance with the current Fees and Charges schedule.

3.4 Additional Permits

Ratepayers and residents can each purchase up to two (2) additional Beach Parking Permits per property, in accordance with the current Fees and Charges schedule. Proof of residence is required.

3.5 Community Groups (including Surf Life Saving Clubs, Rural Fire Service and State Emergency Service)

Community groups who demonstrate a community and/or volunteer service activity requiring parking at Pay and Display reserve carparks are entitled to one (1) Beach Parking Permit per operational vehicle owned by the organisation.

Individual active members (who are not also existing ratepayers) of the organisation may also apply for permits if a community and/or volunteer service activity requiring parking at Pay and Display reserve carparks is demonstrated.

Application forms must be completed and signed by the applicant and authorised by a responsible Officer of the organisation and returned to Council in order for applications to be considered.

To comply with Council's audit controls the number of Parking Permits distributed to each organisation will be monitored and Council expects the distribution to reflect active membership. Should Council perceive that an organisation has breached what is "reasonably expected", Council may conduct an audit.

3.6 Tenants in Common and rateable Retirement Villages

Tenants in Common and residents of rateable retirement villages who do not receive individual rates notices on application are entitled to two (2) Beach Parking Permit per household.

3.7 Schools

Local schools are entitled to one (1) Beach Parking Permit per school vehicle used to transport pupils to and from Pay and Display reserve carparks for the education of children in the Northern Beaches community. Permits will be distributed to each school upon application.

If private vehicles are used for regular transporting of pupils to and from these reserve carparks, then authorisation from the Principal will be required prior to Beach Parking Permits being issued.

The application form needs to be completed and signed by the Principal in order for applications to be considered.

Note: School buses with a valid Beach Parking Permit are not permitted to park in the designated tourist bus zone clearly marked "Bus Taxi Only" or "Tourist Bus".

3.8 Council Owned Vehicles

One (1) Beach Parking Permit will be issued for all Council-owned / leased vehicles.

Council employees that use their personal vehicle for Council related activities at Pay and Display reserve carparks are entitled to one (1) Parking Permit upon justification of an operational need and authorisation by the employee's Executive Manager.

3.9 Council "Contract" Service Providers

Council "contract" service providers are not entitled to a free Beach Parking Permit. These groups are defined as commercial enterprises and are entitled to purchase permits under Council's current Fees and Charges schedule.

3.10 Temporary Parking Permits for Events

Fixed term permits may be issued for special circumstances or approved event bookings on Council managed land.

Through the Council booking process, temporary event parking permits will be considered and assessed on a case by case basis under the appropriate events policy.

3.11 Discretionary applications

Subject to the discretion of the Deputy General Manager Corporate Services and eligibility requirements. Applications will be considered from other community based, not for profit organisations, and individuals whose work with these organisations necessitates parking at a Pay and Display reserve car parks.

4 Mobility Parking Scheme Permit

Issued by Roads & Maritime Service (RMS), vehicles displaying a valid mobility parking scheme permit in the correct manner do not require a Beach Parking Permit and are exempt from payment of fees at Pay and Display meters.

5 Replacements of Parking Permits

Council will issue a replacement Beach Parking Permit free of charge in cases where;

- The faulty permit is returned in some form to substantiate a legitimate request for replacement.
- A vehicle has been written off or the windscreen has been damaged. Documentary evidence is required to support requests of this nature.
- A vehicle has been sold and the permit is returned in some form.

In other circumstances, a fee is payable for the replacement of permits as in accordance with the current Fees and Charges schedule.

In order to receive a replacement at the rate listed in the current Fees and Charges schedule, documentary evidence or a completed Statutory Declaration is required.

Replacement fee is applicable when;

- Permits have been lost, misplaced or disposed of.
- A vehicle has been sold and the Beach Parking Permit has not been returned to Council.

7 Locations where Parking Permits are Valid

Parking Permits are only valid at Councils' Pay and Display reserve car parks (refer to Attachment 1).

8 Designated areas excluded from Beach Parking Permit scheme

- Church Point Reserve
- Woorak Reserve / Iluka Park Boat Trailer Parking area
- Rowland Reserve
- Council operated parking stations
- Designated residential parking precincts and 1 hour meter / ticket parking zones (as sign posted)
- Designated tourist bus zone clearly marked "Bus Taxi Only" or "Tourist Bus",

9 Authorisation

This interim policy was adopted by Council on 7 July 2016

It is effective from [insert date].

It is due for review on [insert date].

10 Amendments

This is the initial Policy for the new Northern Beaches Council

11 Who is responsible for implementing this policy?

Executive Manager Customer Support Services

12 Document owner

Corporate Services

13 Related Council Operational Management Standards

a) Central: *Distribution of Beach Parking Permits to Community Groups, Tenants in Common and retirement Villages*

b)

14 Legislation and references

a) Central: *Sustainable Events Policy – PL-530*

b)

15 Definitions

Active member: Defined as a current member or volunteer that is carrying out essential duties, such as a surf club member undertaking patrols.

Attachment 1 **sample**

ALL DAY PARKING

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Birdwood Park • North Narrabeen Beach • Mid Narrabeen • Narrabeen St Beach Carpark • Robertson St Beach Carpark • Devitt St Beach Carpark • Collaroy Beach North • Collaroy Beach South • Fisherman's Beach • Long Reef Beach • Dee Why Beach • Dee Why Headland • North Curl Curl • Mid Curl Curl | <ul style="list-style-type: none"> • South Curl Curl • McKillop Park Reserve • Freshwater Beach • Moore Road, Freshwater (beach end) • Gore Street, Freshwater • Jamieson Park • Middle Creek Reserve • Manly Dam • Avalon Beach • Bilgola Beach • Clareville Beach • Governor Phillip Park, Palm Beach • Mona Vale Beach • Newport Beach | <ul style="list-style-type: none"> • North Narrabeen Rockpool • Ocean Road, Palm Beach • Warriewood Beach • Bayview Baths • Bilarong Reserve • Pittwater Park, Palm Beach • Winnererremy Bay Reserve • Whale Beach • Shelly Beach • Clontarf • Sandy Bay • Spit Bridge |
|---|---|--|

RESTRICTIONS

4 HOUR PARKING ONLY

- Manly beachfront metered parking spaces

PARKING PERMITS ARE NOT VALID

- Church Point Reserve
- Woorak Reserve
- Iluka Park
- Rowland Reserve